

HOUSING AUTHORITY of the BIRMINGHAM DISTRICT

TUXEDO COURT

**PROGRESS REPORT
June 2008**

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June 2008

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SECTION 1 EXECUTIVE SUMMARY

PROJECT PROGRESS OVERVIEW

May 2008

- *Fountain Heights* – The contractor has fifteen (15) substantially complete houses. Houses at sites 18 and 20 are expected to be substantially complete by July 15, 2008. Approximately 88% of the contract is complete. KSH has notice to proceed for twenty-five (25) houses. Construction has started on all twenty-five (25) houses. The contractor has proceeded with work on Site 17, the fire damaged home. Three (3) houses have closed to date.
- *Infrastructure Services* – Construction is underway and progressing on schedule. Approximately 13% of the contract has been expensed.
- *Demolition of the community and daycare centers* – Demolition services are 100% complete. TriStar has submitted an invoice for payment and final close out documents.
- *Design of the community and daycare centers* – A program for the design services for the new community and daycare centers at Tuxedo Court has been finalized and pending approval. The architect, Herrington/TRI will proceed with schematic design upon approval of the programs and budget.
- *LIHTC* – the Alabama Housing Finance Authority awarded tax credits for the Phase II Rental Units.
- *Rental Housing Phase I/Phase II* – The HABD Board of Commissioners approved the recommendation to terminate the contract for construction services for Rental Housing Phase I and reject the received bids for Phase II. The two phases are being combined to one phase and advertisement for construction has started. Bids are expected on July 29, 2008.

SECTION 2
STATUS REPORTS

RESIDENT RELOCATION AND RETURNS

June 2008:

All residents of Tuxedo Court have been relocated to other housing communities and locations selected by the residents as of November 15, 2005.

The HABD staff will continue to coordinate with the relocated residents of Tuxedo Court, providing status updates regarding the progress of this revitalization program; updates on HUD coordination's and related requirements; updates regarding program procurements; and updates regarding homeownership opportunities. Relocated residents will receive updates on the transition process back to the new development, upon the complete development of the return criteria.

The HABD/PMT will provide the residents with an overview of the program, status updates of the infrastructure and housing construction projects, and the development of the return criteria. Meetings have taken place at the Elyton and Smithfield communities.

COMMUNITY AND SUPPORTIVE SERVICES - CSS

June 2008:

JCCEO continues to collect data through case management and assist residents by providing CSS services. JCCEO hosts activities to assist residents towards financial independence and are meeting the needs and family goals for the families. JCCEO utilizes its Outcome Results System (ORS) for capturing statistics of assessments and focus groups. Residents continue to receive assistance with basic needs, job readiness training, educational assistance, entrepreneurial training sessions, and childcare assistance.

Offsite outreach efforts for former residents are continuing. JCCEO monitors the progress of residents towards goals of self-sufficiency. The current case load includes eighty-three (83) former Tuxedo Court residents.

JCCEO case workers provided services to address the following needs of families from Tuxedo Court: prepared sixty-one (61) service referrals for thirty-five (35) Tuxedo Court residents for employment, basic needs, financial, medical, and childcare assistance. Twenty (15) residents are currently enrolled in the Employment preparation/placement program. Four (4) residents are enrolled in the job skills training program. Two (2) residents gained employment; currently, fifty-five (55) residents of the current caseload are employed.

PROJECT PROGRESS OVERVIEW

June 2008:

1. Project Implementation

A. Off-Site Development – Fountain Heights Homeownership Component

- a. Homeownership opportunities in Fountain Heights are being promoted through the HABD staff with the distribution of the revised HABD Homeownership brochure, highlighting photographs and information about the homeownership program.

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- b. Signage promoting homeownership opportunities are posted in and around the Fountain Heights neighborhood, and near Interstate 65 in the Fountain Heights area. Interested families are directed to contact the HABD Homeownership Coordinator.

I. Site Acquisitions

- a. HABD has site control of properties to build twenty-five (25) of the twenty-five (25) homes. Closings are being scheduled.

II. Off Site Development Process – 25 Single Family Homes in Fountain Heights

- a. KSH Construction is progressing with approximately 88% of the project complete. Construction has begun on twenty-five (25) houses. To date, the contractor has delivered fifteen (15) houses as substantially complete.
- b. Currently, HABD staff has secured twenty-three (23) sales contracts for the homes being constructed. The HABD has closed with three (3) homeowners and several closings are expected in the upcoming weeks, as a closing schedule is being developed.
- c. The home at site 17 in Fountain Heights experienced fire damage. The contractor has received direction from its insurance company and has started demolition of this house.

III. Market Studies

- a. No additional activity at this time.

B. On-Site Development – Tuxedo Court Property

I. Demolition

- a. Demolition plans have been developed to demolish the existing daycare and community centers at Tuxedo Court. Bids for this demolition were submitted on September 11, 2007. Four (4) bids were received. The HABD Board of Commissioners approved TriStar as the lowest responsible, responsive bidder at its September 2007 meeting.
- b. Demolition is 100% complete. The final pay request and closeout documentation have been received from the contractor.

II. Site Development / Public Improvements

- a. USInfrastructure, Inc. developed the construction bid package (specifications and plans) for infrastructure improvements at Tuxedo Court, in coordination with the housing units design, being developed by Williams-Blackstock Architects. US Infrastructure has evaluated the bids to certify the lowest responsible, responsive bidder. The HABD Board of Commissioners elected to reject all bids submitted for this project at its April 2007 board meeting. The project was rebid. The HABD Board of Commissioners elected to approve the lowest responsible, responsive bidder, Russo Corporation, at its June 2007 Board of Commissioners meeting. The contracts were executed by both parties. The HABD Board of Commissioners voted to terminate the contract executed with Russo Corporation at its November 2007 Board meeting due to the City's assessment of non-compliance in the procurement process. The project was re-advertised. Bids were opened in January 2008. Engineering Design Technologies, Inc. is the engineer of record for the re-bid process.
- b. In efforts to utilize the Jefferson County Commission as a funding source, and in association with comments Commissioner Langford expressed at the Tuxedo Court Groundbreaking ceremony, an interlocal agreement between the City and Jefferson County for funding for this project was approved by the Jefferson County Commission at its February 20, 2007 meeting. The interlocal agreement has been executed by both parties.
- c. The HABD/PMT Team is continuing to work and coordinate with the City regarding the infrastructure scope and budget. The Intergovernmental Agreement has been approved by the City Council and executed by the Mayor.
- d. The HABD/PMT Team along with Williams Blackstock Architects and subconsultants prepared documentation to be submitted to the Alabama Department of Transportation (ALDOT) Transportation Enhancement (TE) Program through the City of Birmingham's

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Planning and Engineering Department. Annually, the ALDOT makes the TE Project available to cities and municipalities with request for proposals. The proposal included schematic design efforts for the proposed linear park at on-site Tuxedo Court and enhancements along the Interstate 20/59 corridor in the vicinity of Tuxedo Court. Notification of approval from ALDOT was received. The PMT met with the City's engineering staff regarding the status of the ALDOT grant. The PMT has forwarded a fee proposal from the architect to the City. The City is preparing contract documents for the design.

- e. The City has elected to not fund the infrastructure construction due to its assessment of non-compliance in the procurement process. The City has agreed to provide funding contingent upon the HABD re-bidding the infrastructure construction in compliance with the intergovernmental agreement. The City has approved the current re-bid process.
- f. The infrastructure construction will be re-bid in order to receive the funding from the City. The proposed schedule for re-bid is as follows:

Advertisement begins:	December 9, 2007
Pre-Bid Conference:	December 18, 2007
Bid Opening:	January 15, 2008
- g. The infrastructure construction services project was rebid. The Housing Authority of the Birmingham District Board of Commissioners voted to delay the award of contract with efforts to finalize a pending claim from the recommended contractor.
- h. The HABD Board of Commissioners voted to approve the infrastructure services in a Special Board Meeting. The contractor, Russo Corporation, has provided bonds and insurance with a signed contract to the HABD. A notice to proceed was issued. Construction is underway and approximately 13% complete.
- i. HABD Executive Director has contacted Russo Corporation via letter to discuss its commitment to MBE/DBE/WBE participation and Section 3 requirements.
- j. The HABD Board of Commissioners awarded the design services for the Tuxedo Court HOPE VI Community Center and Daycare Center to Herrington/TRI Joint Venture. A kick off meeting was held. Programs for design services are finalized. The architect has started schematic design.
- k. A RFP for geotechnical services was issued. The evaluation team forwarded a recommendation to the Executive Director for presentation at the April 2008 HABD Board of Commissioners meeting. Bhate Geosciences will provide said services.

III. Site Acquisitions

- a. No activity at this time.

IV. Rental Units Development – Phase I Housing

- a. The Architectural/Engineering Team of Williams Blackstock Architects has distributed construction documents for the housing development at the Tuxedo Court site. The project schedule is as follows:

Advertisement begins	December 18, 2006
Pre Bid Conference	January 10, 2007
Bid Opening	February 1, 2007

The bid submitted by Trawick Contractors was recommended to and approved by the HABD Board of Commissioners for award at the March 2007 Board Meeting. The contract has been signed by Trawick Contractors and returned to the HABD for signature.

- b. Coordination between the architectural/engineering team, the engineering team, HABD staff, City staff, and the PMT is ongoing, including design and strategic coordination efforts.

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- c. The LIHTC application for this project was submitted to Alabama Housing Finance Authority on March 14, 2007. Tax credits were not awarded for this project. An out-of-cycle application was submitted. Tax credits were awarded in August 2007. The HABD has requested proposals for a financial entity to purchase the tax credits. The RFP for these services were submitted to the HABD on September 10, 2007. A recommendation to the HABD Board of Commissioners was made and approved at the October 2007 meeting. Boston Capital was approved for this process.
- d. The HABD Board of Commissioners approved the termination of the contract for construction services with Trawick Contractors.
- e. No construction activity to date.

V. Rental Units Development – Phase II Housing

- a. The Architectural/Engineering Team of Williams Blackstock Architects has distributed construction documents for the Phase II Rental units at the Tuxedo Court site. The project schedule is as follows:

Advertisement begins	December 9, 2007
Pre Bid Conference	December 18, 2007
Bid Opening	January 17, 2008
- b. The Housing Authority of the Birmingham District Board of Commissioners approved the contract for Phase II – Rental Units with Trawick Contractors.
- c. The LIHTC application for this project was submitted to Alabama Housing Finance Authority in March 2008. Additional information has been requested by the Alabama Housing Finance Authority. This information was forwarded on April 11, 2008.
- d. Tax credits for the Phase II Housing project were awarded by the AHFA on June 17, 2008
- e. The HABD Board of Commissioners approved the rejection of bids received for this project.
- f. The rental housing development phases have been advertised for bid as one project including the 220 rental units of the project. The project schedule is as follows:

Advertisement begins	June 22, 2008
Pre Bid Conference	July 15, 2008
Bid Opening	July 29, 2008
- g. No construction activity to date.

VI. Real Estate

- a. Negotiations are continuing with the property owners in the general vicinity of the defined Tuxedo Court revitalization area.

VII. Market Studies

- a. The HABD Board of Commissioners awarded a contract for Market Studies and As-Built Appraisals to Baker Valuation at the January 2008 board meeting. A notice to proceed has been issued for these services.
- b. Baker Valuation has completed the Market Study and As-Built Appraisal for Phase I Rental Units within the required schedule.

2. Construction Progress

Fountain Heights – Completion to date, June 30, 2008.

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Lot 1	
• Overall completion	100%
Lot 2	
• Overall completion	100%
Lot 3	
• Overall completion	100%
Lot 4	
• Overall completion	100%
Lot 5	
• Overall completion	48%
Lot 6	
• Overall completion	100%
Lot 8	
• Overall completion	100%
Lot 9	
• Overall completion	100%
Lot 10	
• Overall completion	100%
Lot 11	
• Overall completion	100%
Lot 12	
• Overall completion	100%
Lot 13	
• Overall completion	96%
Lot 16	
• Overall completion	94%
Lot 17	
• Overall completion	61%
Lot 18	
• Overall completion	92%
Lot 20	
• Overall completion	95%
Lot 21	
• Overall completion	73%

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Lot 22	
• Overall completion	68%
Lot 23	
• Overall completion	71%
Lot 25	
• Overall completion	100%
Lot 26	
• Overall completion	80%
Lot 27	
• Overall completion	70%
Lot 40	
• Overall completion	100%
Lot 41	
• Overall completion	100%
Lot 45	
• Overall completion	45%

C. MBE/DBE and Section 3 Participation

The following is a breakdown of MBE/DBE/Section 3 company's participation in the current active project contracts to date.

	<u>% of Total Contract Value</u>
❖ Professional Services Contracts	
MBE/DBE/WBE Entities	32.0%
Local Companies	88.0%
❖ Demolition Services Contracts	
MBE/DBE/WBE Entities	9.0%
Local Companies	3.4%
❖ Sewer Capping Services Contracts	
MBE/DBE/WBE Entities	100.0%
Local Companies	100.0%
❖ Infrastructure Services Contracts	
MBE/DBE/WBE Entities	45.7%
Local Companies	100.0%
❖ Community and Daycare Centers Design Contract	
MBE/DBE/WBE Entities	50.0%
Local Companies	100.0%

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The following companies are participating in the Section 3 program as noted. Miles College with one (1) employee; JCCEO with one (1) employee; KSH with two (2) employees via its subcontractors; Russo with one (1) employee; and Williams Blackstock Architects and Klein-Hornig/Gaines LLC are participating in the scholarship program.

The Section 3 Coordinator is contacting Engineering Design Technologies and Herrington/TRI regarding the requirements of the program.

3. Project Related Meetings

- ❖ June 3 PMT Team Conference Call/Meeting
- ❖ June 10 Program Coordination Meeting for Community and Daycare Centers
- ❖ June 11 PMT Team Conference Call/Meeting
- ❖ June 16 HABD Board of Commissioners Monthly Meeting
- ❖ June 17 Infrastructure Services Progress Meeting
- ❖ June 18 PMT Team Conference Call/Meeting
- ❖ June 19 Fountain Heights Construction Progress Meeting
AHFA Board Meeting
- ❖ June 25 PMT Team Conference Call/Meeting
HOPE VI Update Meeting

4. Procurements

- ❖ None

5. Document Submissions and Notices

- ❖ May 2008 Program Report

PROJECT LOOK AHEAD

30 – 60 Day Look Ahead:

- ❖ Intergovernmental/Interlocal Agreements coordination with the City
- ❖ AHFA Supporting Documentation
- ❖ Fountain Heights Homeownership Closings
- ❖ Bid Opening for Multifamily Rental Units

FINANCIAL REVIEW

June 2008

The PMT is currently working with the HABD staff to reconcile on a monthly basis the project's financial information.

1. Payment Applications

- a. KSH Construction Pay Request #30
- b. KSH Construction Pay Request #31
- c. Williams Blackstock Pay Request #27
- d. Russo Pay Request #3

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SECTION 3 INFORMATIONAL PHOTOGRAPHS



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INFRASTRUCTURE CONSTRUCTION
CONSTRUCTION STAKING

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**TUXEDO COURT
LOT 5 IN FOUNTAIN HEIGHTS
CONSTRUCTION PROGRESS**



**TUXEDO COURT
LOT 17 IN FOUNTAIN HEIGHTS
CONSTRUCTION PROGRESS**

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**TUXEDO COURT
LOT 20 IN FOUNTAIN HEIGHTS
CONSTRUCTION PROGRESS**



**TUXEDO COURT
LOT 18 IN FOUNTAIN HEIGHTS
CONSTRUCTION PROGRESS**